



HOCKEY NWT

HIGH PERFORMANCE PROGRAM

TEAM PERSONNEL APPLICATION FORM



About the Arctic Winter Games:

The Arctic Winter Games is a high-profile circumpolar sport competition for northern and arctic athletes. The Games provide an opportunity to strengthen sport development in the participants' jurisdictions, to promote the benefits of sport, to build partnerships, and to promote culture and values. The Games celebrate sport, social exchange and cultures. The Games provide an opportunity for the developing athlete to compete in friendly competition while sharing cultural values from northern regions around the world.

The Arctic Winter Games promotes the values of cultural awareness and understanding, fair play, access and equity, integrity, respect for self and others, partnerships, personal development, and community development.

HNWT is looking for the following personnel to lead Team NT athletes at the 2020 Arctic Winter Games in Whitehorse.

Junior Female (18 & under)

Head Coach

Assistant Coach

Manager

Bantam (13 & 14 years)

Head Coach

Assistant Coach

Manager

Midget (15,16 & 17 years)

Head Coach

Assistant Coach

Manager

Name:

Mailing Address:

Contact Information

Home Phone:

Cell:

Email:

Position of Interest:

Category

Position

If you are applying for a head coaching position, would you accept the role of an assistant coach?

Application deadline: 11:59 pm on Friday, August 23, 2019
Nominations accepted via email
admin@hockeynwt.com



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Please submit the following in addition to the above-noted information:

- 1) A detailed resume which addresses each of the selection criteria for your preferred position.
- 2) A letter of reference from a hockey association or similar, preferably from your local minor hockey association.
- 3) Copy of a current Criminal Records Check & Vulnerable Sector Verification Check or evidence that a relevant application has been submitted. Checks completed since April 01, 2019 are considered current.
- 4) A declaration and details of any pending complaints or current or previous disciplinary action against you.

Please note that all coaching staff must hold the NCCP Development 1 Coach Certification prior to the Arctic Winter Games. Coaches not currently Development 1 certified will be considered with the condition that the applicant obtains this certification prior to the Games.

Key dates to consider:

- December 12-14, 2019 - Team selection (Location TBD)
- March 11-13, 2020 - Pre-departure Camp (Yellowknife, NT)
- March 15-21, 2020 - Arctic Winter Games (Whitehorse, YK)

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Hockey NWT
PO Box 11089
Yellowknife, NT
X1A 3X7

Hockey NWT Criminal Record Checks Procedure

Volunteers frequently have a highly public role on behalf of Hockey NWT and are persons that parents and children dealing with Hockey NWT see first and most often.

Volunteer screening is vital to Hockey NWT. The process could include assessing risk, writing position descriptions, discerning suitability of an individual for a given task, providing training and, when necessary, modifying the setting and arrangement of task.

As a requirement of your involvement with Hockey NWT as a staff or volunteer we ask that you complete a **Criminal Records Check** which needs to include the **Vulnerable Sector Verification Check**. The check is necessary as our organization is consistently in contact with children through minor hockey programming.

In order to satisfy this process, please follow the next steps:

1. Please direct yourself to your local police department and have the **Criminal Records Check** with the included **Vulnerable Sector Verification Check** completed.
2. Request that the police complete the checks and provide the findings to yourself.
3. Forward the original copy (keep a copy) of the findings and/or completed form to the Hockey NWT office marked Personal and Confidential at:

Hockey NWT
PO Box 11089
Yellowknife, NT

Should you have any questions, please feel free to contact me.

Sincerely,

Kyle Kugler
Executive Director
Hockey NWT
867.446-8890
admin@hockeynwt.com

Appendix 1 -Screening Disclosure Form

NAME: _____
First Middle Last

OTHER NAMES YOU HAVE USED: _____

CURRENT PERMANENT ADDRESS:

Street City Province Postal

DATE OF BIRTH: _____ GENDER: _____
Month/Day/Year

EMAIL: _____

Note: Failure to disclose a conviction/sanction for which a pardon has not been granted may be considered an intentional omission and subject to failure of screening requirements as required by Hockey Canada's *Screening Policy*.

1. Have you ever been convicted of a crime for which a pardon has not been granted, including possession or trafficking of an illegal substance? Yes _____ No _____ If yes, please describe below for each conviction:

Name or Type of Offense: _____

Name and Jurisdiction of Court/Tribunal: _____

Year Convicted: _____

Penalty or Punishment Imposed: _____

Further Explanation: _____

2. Are criminal charges or any other sanctions, including those from a sport body, private tribunal or government agency, currently pending or threatened against you? Yes _____ No _____ If yes, please explain for each pending charge:

Name or Type of Offense: _____

Name and Jurisdiction of Court/Tribunal: _____

Further Explanation: _____

3. Has any civil court made a finding, judgment or ruling against you, or have you entered into an out of court settlement relevant to the sport of Hockey or any other sport? Yes _____ No _____ If yes, please describe each finding, judgment or ruling below:

Civil Court Finding: _____ Out of Court Settlement: _____

Type of Offense or Finding: _____

Year of Offense or Settlement: _____

Penalty or Punishment Imposed: _____

Further Explanation: _____

4. **Have you ever been dismissed from a position due to allegations of ethical or moral misconduct?**

Yes _____ No _____ If yes, please describe below:

Name of applicable Organization: _____

Date of Dismissal: _____

Reason for Dismissal: _____

For more than one conviction please attach additional page(s) as necessary.

Certification

I hereby certify that the information contained in this application is accurate, correct, truthful and complete.

I further certify that I will immediately inform the Organization of any changes in circumstances that would alter my original responses to this Screening Disclosure Form. Failure to do so may result in termination with Hockey Canada and/or further discipline.

Signature: _____

Date: _____

PRIVACY STATEMENT

*By completing and submitting this Screening Disclosure Form, you consent and authorize **Hockey NWT** to collect, use and disclose your personal information, including all information provided on the Screening Disclosure Form, Enhanced Police Information Check and/or Vulnerable Sector Verification for the purposes of screening, implementation of **Hockey Canada's** Screening Policy. **Hockey NWT** does not distribute personal information for commercial purposes.*